

December 1, 2022

Jimmy Gomez, President
Student Union Assembly

Dora Rasch, Vice President of Academic Affairs,
Student Union Assembly

RE: CEP Response to SUA Remarks at the 11/30/2022 Academic Senate Meeting

Dear Colleagues,

The Committee on Educational Policy recognizes that the current strike impacts all members of our campus community, and we are hopeful for a positive outcome to the issues at hand. This correspondence is in response to the November 30th Academic Senate meeting, focused on responding to three questions raised by SUA leaders¹:

1. *Could the Academic Senate extend the deadline to finish incomplete grades till the end of the Spring 2023 quarter.*
2. *Could the Academic Senate extend the pass/no pass deadline to the end of week ten.*
3. *Could the Senate consider making an exception to the requirement that undergraduate courses must have final examinations this quarter*

1. Options for extending deadline for completion of Incompletes

CEP is supportive of extending the deadline to allow undergraduate students to complete fall quarter 2022 Incomplete grades by the end of spring quarter 2023, but this requires approval of the full Senate. CEP plans to request that a meeting of the Senate be convened as soon as possible so that CEP can propose an extension of the Incomplete deadline. This proposal would be reviewed, likely early in winter quarter 2023, and would be subject to the 14 day electronic balloting procedure of the Senate.

An Incomplete grade is requested by a student and is a notation that the work was of passing quality but not yet complete. Because an Incomplete grade does not allow enrollment in courses in which the course was a prerequisite, CEP cannot advise using an Incomplete grade as a means to resolving a missing grade. Additionally, instructors may provide an earlier deadline to students who request an Incomplete grade. Students are advised that success in completing an Incomplete is often highest when the work is done immediately after the conclusion of a course and is the responsibility of the student, not the instructor. Students who are considering requesting an Incomplete grade in any courses and have questions about the implications may want to reach out to their College Advising Office.

2. Changing Grade Option to P/NP and Not Counting Toward 25% Threshold:

With respect to the possibility of extending the P/NP option to Week 10, CEP has policies that support students who need to change their grading option after the end of a quarter through the [procedures and process established by CCI](#). Due to technological and time constraints, we are

¹ In a fourth question, the SUA President and VPAA requested that the Senate compose a cohesive remote/hybrid course modality. CEP, Graduate Council and the Committee on Courses of Instruction have been engaged in ongoing discussions to develop such a policy.

not able to extend this deadline to the end of Week 10 (which is Dec 3). We encourage students impacted by the strike to file these petitions at any point after Dec 3 and note the role of the strike in their decision to seek a change in grading basis. CEP and CCI will develop additional guidelines, reflecting the situations that students are experiencing as a result of the strike, to ensure that students are able to address unforeseen challenges that may have arisen during the fall term. These processes will not be restricted to week 10, and will be accessible throughout winter quarter.

In light of these considerations, CEP has approved that fall 2022 P/NP grades will not be included in the calculation of the 25 percent maximum P grades allowed for graduation² This will support students who feel they need to change their grading basis due to the current labor action by not penalizing them should they need to take a P/NP option for other reasons. Many majors have requirements that rely upon letter grades, and CEP asks that those departments offer flexibility where possible. Students should contact their programs regarding any flexibility with respect to fall 2022 P/NP grades, but should be aware that changing the grading option in any courses that have major-specified grading requirements may have major-progress implications.

3. Final Examinations

The committee acknowledges that instructors have needed to make adjustments to their courses and syllabi since the strike began on November 14, 2022. Due to [Systemwide Senate Regulation 772](#), CEP is unable to waive the final examination requirement for undergraduate courses. However, CEP will send out a follow up to Course Sponsoring Agencies (academic departments and programs) that will include guidance for faculty to consider. We encourage faculty to be flexible and compassionate when considering the impact of the strike on our students.

We urge our own campus administration to apply pressure on the Office of the President to agree to a fair contract as quickly as possible, as the harm to our undergraduate and graduate students and entire campus is immense. It is our sincere hope that this cushion of time will give all parties the opportunity to come to an agreement that benefits our students.

Sincerely,



David Lee Cuthbert, Chair
Committee on Educational Policy

cc: Lori Kletzer, Campus Provost and Executive Vice Chancellor
Richard Hughey, Vice Provost and Dean of Undergraduate Education and Global Engagement
Akirah Bradley-Armstrong, Vice Chancellor, Student Affairs and Success
Garrett Naiman, Associate Vice Chancellor and Dean of Students
Stacey Sketo-Rosener, Assistant Vice Provost for Undergraduate Advising
Tomas Ocampo, President, Graduate Student Assembly

² Temporary adjustment to SR 10.1.1

Patty Gallagher, Chair, Academic Senate
Dard Neuman, Chair, Committee on Planning and Budget
David Harrison, Chair, Committee on Courses of Instruction
Andrew Fisher, Chair, Graduate Council
Matthew Mednick, Director, Academic Senate
Tchad Sanger, University Registrar
Kalin McGraw, Associate Registrar
Divisional Deans
Department Chairs
Program Directors
College Provosts
Department Managers
College Academic Managers